

ZO/KOL/GAD/ 289/2022-23

Date: 30.11.2022



UCO BANK

Zonal Office, General Administration Department
1st Floor, 3 & 4DD Block, Saltlake, Kolkata-700064

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RFP for Civil & Interior Furnishing Works For Shifting of Zonal Office, Kolkata from existing HO-2 premises to LLR Sarani Branch at No-5, 1st floor, LLR Sarani, Kolkata - 700020

PART-I (Technical Bid)

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever.

This document is prepared by UCO Bank for Civil & Interior Furnishing Work for Shifting of Zonal Office, Kolkata from existing HO-2 premises to LLR Sarani Branch at No-5, 1st floor, LLR Sarani, Kolkata – 700020. It should not be reused or copied or used either partially or fully in any form.

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Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by UCO BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO BANK, but an invitation for bidder's responses. No contractual obligation on behalf of UCO BANK, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO BANK and the selected Bidder.

Notice Inviting Tender

A)UCO Bank invites sealed tender offers (technical and commercial offer)from reputed vendors dealing with civil & furnishing works towards execution of civil & furnishing works for Shifting of ZO, Kolkata & LLR Sarani Br at LLR Sarani branch premises of UCO bank, Kolkata.

The bidder (also called the vendor or bidder through this document) appointed under the e-Tender document shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful implementation of the project.

B) Salient Feature

Tender Reference	ZO/KOL/GAD/289/2022-23 dated 30.11.2022
Name of the work	Civil & Interior Furnishing Works for Shifting of ZO, Kolkata from existing HO-2 premises to LLR Sarani branch at No-5, 1 st floor, LLR Sarani, Kolkata – 700020.
Estimated Cost	Rs.50.06 Lakhs plus GST as per applicable rate
Cost of Tender Documents	Rs. 2000.00 (Rupees Two Thousand only) (Non refundable). Not Applicable for MSME(Document related MSME to be furnished Under Part-I). The tender document to be downloaded from Bank's website www.ucobank.com . Cost of Tender Document is to be submitted with Technical Bid (Part-I of tender documents) in the form of Pay Order/Demand Draft in favour of UCO Bank, payable at Kolkata.
EMD	<p>EMD: a) EMD of Rs.50,000/- (Rupees Fifty Thousand Only) must be submitted with Technical Bid (Part-I) in the form of pay order /demand draft in favour of UCO Bank, payable at Kolkata .Not Applicable for MSME(Document related MSME to be furnished Under Part-I).</p> <p>b) EMD of unsuccessful bidders will be released (without any interest) against their request letter after acceptance of L.O.I by the identified bidders .</p> <p>c) EMD of L-1 bidders will be released (without any interest) after submission of Performance Bank Guarantee.</p> <p>d) However, if Successful tenderer withdraws their acceptance of our L.O.I before submission of Performance Bank</p>

	Guarantee, UCO Bank will have the right to forfeit the Earnest Money Deposit without making reference .
Advertisement in News Papers and Bank's website on	05/12/2022
Pre Bid Meeting	Pre Bid Meeting will be held on 13/12/2022 at 15.00 hours in UCO Bank, GAD, Kolkata Zonal office at 1st Floor, 3 & 4 DD Block, Saltlake, Kolkata-700064 where issues relating to the tender will be discussed and clarifications, if any, will be furnished. Bidders are requested to attend the pre-bid meeting at their cost. The decision taken on Pre Bid meeting will be uploaded in Bank's website in form of corrigendum which will be the part of tender document.
Last Date & Time for Submission of Tender	Bids can be submitted online before 26/12/2022 upto 16:00 pm at e-Tender website www.tenderwizard.in/UCOBANK . Off line original hard copy of Part-I of tender document to be submitted by 26/12/2022 upto 16:00 PM at UCO Bank, GAD, Kolkata Zonal office at 1st Floor, 3 & 4 DD Block, Saltlake, Kolkata-700064 .
Date and Time of Opening Technical Bid i.e Part-I	27/12/2022 at 15:30 PM at UCO Bank, GAD, Kolkata Zonal office at 1st Floor, 3 & 4 DD Block, Saltlake, Kolkata-700064
Date of Opening of Financial Bid	Financial Bid(Part-II of tender) of those vendors who will be qualified against Part-I of Tender,will be opened at a later date and the same will be communicated to all eligible vendors .
Address of Communication	UCO Bank, GAD, Kolkata Zonal office at 1st Floor, 3 & 4 DD Block, Saltlake, Kolkata-700064
Email address	zocalcutta.gad@ucobank.co.in
Contact Telephone/Fax Numbers	Tel :033-4455-9157
Bids to be submitted	Tender box placed at above address
Bids to be submitted	e-bidding on www.tenderwizard.in/UCOBANK
Process to be followed	This Tender will follow e-Tendering process [e-bids] as under which will be conducted by Bank's authorized e- Tendering Service Provider M/s Antares Systems Ltd through the website www.tenderwizard.in/UCOBANK . Following activities will be conducted online through above website: Submission of Technical Bid & Price Bid by the Vendor a) Opening of Technical Bid & Price Bid by the Bank b) Clarification, if any, sought by the Bank. c) On-line evaluation by the Bank. Representatives of Vendors will be given training for e-

	<p>Tendering by the Service Provider namely M/s Antares Systems Ltd. Bidders who wish to participate in online tenders will have to register with the website</p> <p>(https://www.tenderwizard.com/UCOBANK through the "Register" link provided on the home page.</p> <p>Bidder will create login id & password on their own in registration process.</p> <p>Following facilities shall be provided to the bidders / vendors by service provider M/s Antares Systems Ltd.</p> <ul style="list-style-type: none"> a) Support to the Bidders for participating in the bids through e-tendering Website. b) Call center support/ email/ phone/mobile etc. c) Registration with the e-tendering website. User Manual / Training Kit to the Bidder. d) Any no. of users of Vendor/ Bidder organization can take support on the e-tendering system. e) Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per Information Technology Act-2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact with M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have a valid Digital Signature Certificate need not to procure the same. <p>In case bidders need any clarification regarding online participation, they can contact</p> <p>Antares Systems Ltd. Registered Office at: #24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079. Ph: - 080-49352000 / 40482000 Fax: - 080-49352034</p> <p>Help Desk: 9073677150/ 151 / 152 / 9674758506 / 9674758723 / 26</p> <p>Contact Person: Mr. Kushal Bose/ Mr. Subrata Sheet -Mobile no. 9674758719 / 9674758723 (On working days-0900 hours–1800 hours) e-mail: kushal.b@antaressystems.com subrata.s@antaressystems.com</p> <p>Bidders who wish to participate in e-Tender need to fill data in predefined forms of RFP, Technical, Financial Bid available in</p>
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	<p>respective tender only.</p> <p>Bidder should upload scanned copies of reference documents in support of their eligibility of the bid and as per the instructions given in tender documents</p> <p>After filling data in predefined forms bidders need to click on final submission link to submit their encrypted bid.</p>
Date of Opening of Financial Bid	Financial Bid(Part-II of tender) of those vendors who will be qualified against Part-I of Tender, will be opened at a later date and the same will be communicated to all eligible vendors .
Submission of Bids	Bid must be submitted in <u>Two Bid System</u>
Mode of submission of Tender:	<p>(a) Online submission-(To be scanned and uploaded in our e-tender website.).</p> <p>(b) Off line-Hard Copy Submission</p>
Validity of Tenders	90 (Ninety) days from the date of opening.

C) Documents required with the prescribed form:

(c) Online submission-(To be scanned and uploaded in our e-tender website.):

- (i) True/Certified copy of PAN card, GST Regn. Certificate, Trade License.
- (ii) True/Certified Copies of audited balance sheet & Profit and Loss a/c for the last three financial years i.e for 2019-20 ,2020-21 and 2021-22.
- (iii) True/Certified copy of Experience Certificate/work order
- (iv) Documentary evidence related to register office at Kolkata
- (v) Demand Draft of Tender cost and EMD/Document related MSME to be furnished Under Part-I(if case non submission of EMD & Tender Cost), Pre Contract Integrity Pact, are to be also uploaded.
- (vi) Bidder should also submit Price bid with the RFP document. Price bid should comprise of duly signed to be uploaded in e-tender website.

D) Off line-Hard Copy Submission

The envelope containing Part-I of tender should be super scribed clearly “ Part-I (Technical Bid)” and the name of work and will be addressed to ‘The Zonal Manager, UCO Bank, Kolkata Zonal office, GAD at 1st Floor, 3 & 4 DD Block, Saltlake, Kolkata-700064” and must be submitted on or before the stipulated date& time of submission of tender.

Contents of the Off line-Hard Copy for Technical Bid(Part-I) to be submitted:

- a. Original Demand Draft of Tender Cost and EMD (Not Applicable for MSME. Document related MSME to be furnished Under Part-I).
- b. Bidder's Covering letter.
- c. Application Format as stipulated in RFP, (Annexure-III).
- d. Documents in support of all eligibility criteria.
- e. Technical Compliance Statement as per Annexure-VI.
- f. All pages of this RFP as downloaded from the website duly signed by the authorized representative of the company on all pages including all Annexures.
- g. Duly filled up integrity Pact as per Bank's format.

D) Miscellaneous Items:

- 1) All the information relating to corrigendum if any, result of pre-bid meeting , selection of bidders to participate in Price Bid , name of L-1 bidders etc. will be uploaded in Bank's website which may please be noted. No separate newspaper notification will be issued in this regard.
- 2) Vendor's representatives will be allowed to be present during opening of bids at their cost.
- 3) In case date of pre-bid meeting, last date of receipt or opening of tender are declared as holiday, the respective date shall be treated as deferred and will be re-scheduled to next working day correspondingly.
- 4) It may be noted that the requirement given in this RFP is indicative only .
- 5) Tenders/offers through email will not be accepted.
- 5) Bank reserve the authority to accept or cancel any or all tenders without assigning any reason.
- 6) All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction in Price Bid is not duly signed and dated by the bidder are liable to be rejected.

Zonal Manager,
Zonal Office -GAD
UCO Bank, Kolkata

Eligibility Criteria

i) The bidder must be a Firm/Company/Govt. Deptt. having at least 7 years experience as on 31/03/2022, in the field of interior furnishing (involving civil & Interior Furnishing) works at commercial/ office/bank/institutional premises (Related documents to be enclosed) & valid Trade license issued by the Local Body, authorized to issue such certificate.

ii) The bidder must have a minimum Annual turnover of twice of estimated project cost (given in page-3) for the last three financial years ending 31.03.2022. Certificate of audited balance sheet for last three years must be enclosed. **Vendor should be a profitable organization**

iii) The bidder must be registered under GST.

iv) The bidder should have PAN.

v) The bidder must have experience in executing the similar work as under at Public Sector Banks/RBI/Govt. Organizations/PSU/Reputed Private Organization:

a. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost within seven years ending last day of the month previous to the one in which applications are invited in execution of similar works. **or**

b. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost within seven years ending last day of the month previous to the one in which applications are invited in execution of similar works. **or**

c. One similar completed work costing not less than the amount equal to 80% of the estimated cost within seven years ending last day of the month previous to the one in which applications are invited in execution of similar works .

vi) The bidder should have well equipped registered Service Centre at Kolkata i.e 30 KM from UCO Bank Zonal Office.

Evaluation Criteria

- 1) Lowest Bid Value will be evaluated on lowest price offered by the bidder against Price Bid (e-Price Bid) subject to fulfillment of all the criteria as stipulated in RFP.

REJECTION OF BID:

The bid is liable to be rejected summarily if:

- Tenders are not received in two parts in separate envelopes.
- It is not in conformity with the instruction mentioned in this tender document.
- If it is not accompanied by requisite tender cost and EMD as stated above.
- It is received after expiry of the due date and /or time.
- It is evasive and contains incorrect information.
- If there is canvassing of any kind.
- It is submitted anywhere other than the tender box or to the addressee.
- If any indication of price/rate/charges is being found in Part-I of the tender.
- If the tender/R.F.P is conditional.
- If there is any conflict of Interest between Bank and Tenderer at any stage.

UCO BANK

Scope of work:

The work consists of civil & furnishing works towards execution of civil & furnishing works of Shifting of ZO, Kolkata & LLR Sarani Br at LLR Sarani branch premises of UCO bank, Kolkata. Details of BOQ for Civil & Furnishing works are mentioned in Annexure-VII. If any detail essential for efficient completion of the work be omitted from the specification it shall be the responsibility of the contractor to inform the Bank /consultants, so that upon completion of the proposed work the same will be acceptable and ready for use and purpose of proposed supply and installation of furniture work will not be defeated. Bank has its own discretion to issue further written instructions, details, directions and explanations which are hereafter collectively referred to as the Bank instructions in regard to:

A: The variation on modification of the quality or quantity of work or the addition or omission or substitution of any work:

B: Any discrepancy between the schedule of quantities and or specification.

C: The removal from the site of any defective material brought thereon by the contractor and the substitution of any other material thereof.

D: The demolition removal and /or rejection of any work executed by the contractor/s

E: The dismissal from the work of any persons employed thereupon.

F: The opening up for inspection of any work covered up.

G: The rectification and making good of any defects under clauses hereinafter mentioned and those arising during the defect liability period.

The contractor shall forthwith comply with at their cost and duly execute any work comprised in such Bank instructions, provided that verbal instructions, directions and explanations given to the contractor or his representative upon the work by the Bank shall, if involving a variation, be confirmed in writing to the contractor within seven days. No work for which rates are not specifically mentioned in the priced Schedule of quantities shall be taken up without written permission of the Bank. **In case any extra item of work other than the items quoted OR additional quantity of the items quoted, crops up during the execution of work, prior approval for execution of such work and the amount involved therein should be obtained well in advance from General Administration Department, Zonal Office Kolkata, UCO Bank, upon submission of proper justification for the extra item of work / additional quantities of work. Any extra work / additional quantities carried out without obtaining such prior approval will be at the risk of the Contractor. For any technical assistance / inquiry contact M/s Dearch Designs & Constructions Pvt. Ltd., Mr. Chandrayan Chatterjee, Project Mgr., Ph. No: 9830018243.**

GENERAL TERMS & CONDITIONS

1 .Price and Taxes:

i) The price shall be firm and binding without any escalation through out the contract period (Till Completion of Work). The prices (in Indian Rupees) should indicate All inclusive Price of the furniture [i.e. basic price, transportation, insurance (to cover equipment during the transit, installation at site and handing it over to the Bank), Duties, installation charges, comprehensive on site warranty of one year covering all parts, consumables, labour etc] GST should be shown separately. If the Bidders fails to include them in the tender, no claim thereof will be considered by the Bank afterwards.

ii) **Additional Terms & Condition on GST are as follows:**

- Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure that accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payments till such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.
- UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable or otherwise.
- Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by Vendor for a particular year before September of the succeeding financial year.

The purchase order/ work order shall be void, if at any point of time Vendor are found to be a black listed dealer as per GSTIN rating system and further no payment shall be entertained.

2. Placement of Order/Letter Of Indent(LOI):

Bank will issue the LOI as per requirement accordingly with details terms & conditions.

3. Terms of Payment :

- a) 50% to be released as one running bill after completion of 50% work of total value.
- b) 40% to be released after entire work is completed and handed over to the satisfaction and certification of the consultant.
- c) 10% to be released after the defect liability period of 12 months, without any interest.

Earnest Money/ Security Deposit & Retention Money: The tenderer will have to deposit an amount of **Rs 50,000/--(Rupees Fifty Thousand Only.)** in the form of Bank draft drawn in favour of UCO Bank, payable at Kolkata at the time of submission of tender as an Earnest money. The employer is not liable to pay any interest on the earnest money. The Earnest money of the unsuccessful tenderers will be refunded without any interest soon after the decision to award the work is taken after the expiry of the validity period of the tender.

The successful tenderer to whom the contract is awarded will have to pay an initial security deposit equal to 2% of the value of the accepted tender including the Earnest Money. So the balance amount (ISD – EMD) be paid to UCO Bank vide pay order / DD within 7days of bank informing about acceptance of this offer , failing which the employer at his discretion may revoke the letter of acceptance and forfeit the earnest money deposit furnished along with the tender. It shall be refunded to the contractor within 14 days on completion of the entire works and after the certificate of virtual completion is issued by the architect. A total 10% of project cost will be kept as security deposit which is inclusive of ISD.

Retention Money :

The retention percentage (i.e deduction from interim bill) shall be 8% of the gross value of each interim bill.

50% of the total security deposit will be refundable to the contractor subjected to the following :

- Issue of completion certificate by the owner .
- Contractors removes his materials , equipments , labour force , temporary sheds, store etc. from the site after completion of the work (excepting for a small presence required if any for the defect liability period & approved by the bank).
- 25% of the total security deposit may be refunded 14 (Fourteen) days after the end of defect liability period, provided the contractor has satisfactorily carried out all the work & attended to all the defects in accordance with the conditions of contract. However, the remaining 25% will be refunded to the contractor only after the observations / objections of chief technical examiner of C.V.C are satisfied &

removed. No interest is payable on EMD , Initial security deposit & retention money.

- o The Initial security deposit & retention money of the successful tenderer may be forfeited if he fails to comply with any of the conditions of the contract.

4.a. Performance Bank Guarantee:

Successful Bidders will have to submit a performance Bank Guarantee equivalent to 3% of work order value prior to or at the time of execution of the Agreement which will be valid till completion of the work in all respects for due performance of the contract, with a claim period of further three months. The Bank Guarantee to be issued by any Nationalized Bank or any scheduled commercial Bank banking in India other than UCO Bank or its subsidiary, as per enclosed format in Annexure-1. Any defect in the work or operational service, arising out during the period and not attended by the contractor within two days from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the company and or by invoking the B.G. Bank has the right to invoke the BG for any non-compliance of the terms & conditions of this RFP or the Contract to be executed between the selected bidder and the Bank at any point of time **without prejudice to its other rights and remedies available under the Contract and/or the Law (s) for the time being in force.**

4.b INSURANCE: Successful bidder will insure the work with third party liability, at their own cost in joint name of the Bank with 1st name being of 'UCO Bank', within 14 (Fourteen) days from the date of issue of this work order or handing over of site which ever is later and keep the same valid until virtual completion of the work, by an 'ALL RISK' insurance policy for full value of the contract. The insurance policy is to be submitted to us in original.

5. Execution of Agreement: The successful bidders will have to execute an Agreement with **Bank** in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and duly notarized as per the draft of Agreement as per **Annexure-II**.

6. INTEGRITY: Integrity Pact(IP) as per Bank's format as per **Annexure-IV** on Non-Judicial Stamp Paper of appropriate value **has to be submit under Part-I(Technical Bid) of Tender documents.**

Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. Integrity Pact shall cover all phases of contract i.e. from the stage of Notice Inviting Tenders (NIT)/Request for Proposals (RFP) till the conclusion of the contract i.e. final payment or the duration of warrantee/guarantee. Format of Integrity Pact is attached as Annexure for strict compliance.

Each and Every bidder has to execute pre contract integrity pact as per Bank's format as per **(Annexure-IV)** on non-judicial stamp paper of appropriate value. Scanned copy of pre contract integrity pact must be uploaded in our e-tender website.

7 **INDEMNITY:** The Vendor / bidder agrees to indemnify and keep indemnified, defend and hold harmless the Bank and its officers, directors, employees and agents from and against any and all losses, liabilities, claims, obligations, costs, expenses (including, litigation cost, reasonable attorneys fees), arising before or after completion of Supply and installation of furnitures at newly constructed Executive Training Centre Building at Newtown, Kolkata, which result from, arise in connection with or are related in any way to claims by third parties arising out of or in connection with

- The Vendor's / bidder's breach of any of the terms and conditions, representations, warranties specified in the Agreement/Contract; infringement of Intellectual Property Rights of the Bank; acts or omissions of, negligence, or misconduct by the Vendor/bidder; or its professionals, representatives, agents, security analysts, consultants and advisors;
- For the purpose of the Agreement, the vendor / bidder shall include the vendor / bidder, its personnel, employees, consultants, and / or other authorized persons.
- In no event shall the vendor/bidder be liable for claims arising from or in connection with the sole negligence or misconduct of the party seeking indemnification.
- The responsibility to indemnify set forth in this Clause shall survive the termination of this Agreement for any reason with regard to any indemnity claims arising in relation to the performance hereof.
- The selected vendor/bidder has to furnish a letter of undertaking cum indemnity in Bank's favour as per the format to be supplied by the Bank at the time of execution of the Agreement.

The Bidders shall also indemnify Bank against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods/services, Software package or any part thereof in India and abroad.

In the event of any claim asserted by the third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods/services or any part thereof in India, the Bidder shall act expeditiously to extinguish such claims. If the Bidder fails to comply and Bank is required to pay compensation to a third party resulting from such infringement, the Bidder shall be responsible for the compensation including all expenses, court costs and lawyer fees. Bank will give notice to the Bidder of such claims, if it is made, without delay by fax/e-mail/registered post. Draft format given in Annexure-V.

8.Taxes and Duties: The bidder will be entirely responsible to pay all taxes whatsoever in connection with delivery of the services at the sites including incidental services. Wherever the laws and regulations require deduction of such taxes at the source of payment, Bank shall effect such deductions from the payment due to the vendor. The remittance details of amount so deducted and issue of certificate for such deductions shall be made by Bank as per the laws and regulations in force.

Nothing in the contract shall relieve the vendor from his responsibility to pay any tax that may be levied in India/abroad on income and profits made by the vendor in respect of this contract.

9.AUTHORIZED SIGNATORY :The selected bidder shall indicate the authorized signatories who can discuss and correspond with BANK, with regard to the obligations under the contract. The selected bidder shall submit at the time of signing the contract a certified copy of the resolution of their board, authenticated by the company secretary, authorizing an official or officials of the bidder to discuss, sign agreements/contracts with BANK, raise invoice and accept payments and also to correspond. The bidder shall provide proof of signature identification for the above purposes as required by BANK.

10.CLARIFICATIONS ON AND AMENDMENTS TO RFP DOCUMENT: Prospective bidders may seek clarification on the RFP document by letter/fax/e-mail till the date and time mentioned in this RFP. Further, at least 7 days prior to the last date for bid-submission, the Bank may, for any reason, whether at its own initiative or in response to clarification(s) sought from prospective bidders, modify the RFP contents by amendment. Clarification /Amendment, if any, will be notified on Bank's website and such notification shall be deemed to be sufficient notice to all. No individual communication will be sent to any bidder in this regard. On the issue of any such notice regarding modification of contents of RFP, this RFP shall be read as if such modification were part of the original RFP.

11.LIQUIDATED DAMAGE: In case of failure to complete the work within the stipulated period of time by fault of the successful vendors, liquidated damage @ 1% of the accepted contract sum for delay of each week or part thereof shall be recovered from successful vendors. The total of liquidated damage shall be subject to a maximum of 10% of the accepted contract value, accrual of which entitles us to rescind the contract.

12.TERMINATION FOR DEFAULT(S)

Bank reserves its right to cancel the work/purchase order and/ or terminate this Agreement by giving 15 days' prior notice in writing to the Vendor without prejudice to its rights and contentions available under this Agreement or under the Law (s) for the time being in force in the following circumstances: -

- a) Unnecessary or unwarranted delay in execution of the work allotted.
- b) Delay in providing the requisite manpower at the Bank's site.
- c) The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.
- d) Breach of trust is noticed during any stage of the consultancy assignment.
- e) The selected bidder commits a breach of any of the terms and conditions of the bid.
- f) The selected bidder goes in to liquidation voluntarily or otherwise.
- g) An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
- h) If it is found at any stage that the bidder has concealed any important information or has submitted any false information or declaration particularly regarding any pending legal action or blacklisting status.
- i) If there is any conflict of interest.
- j) An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.
- k) If fails to complete the assignment as per the time lines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.

In addition to the cancellation of work order/termination of the master contract, the Bank reserves the right to appropriate the damages from the earnest money deposit (EMD) provided by the selected bidder and/or forfeit the Performance Bank guarantee furnished by the vendor or other wise. The Bank also reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and security deposit, if any, under this contract or any other contract/order.

Notwithstanding anything contained hereinbefore, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the vendor without assigning any reason and without cost or compensation therefor.

13. CONSEQUENCES OF TERMINATION: The Bank at its sole discretion shall invoke the Performance Guarantee, and the Indemnity furnished towards non performance/non Compliance of the terms and conditions of the work order/contract by the Contractor/Vendor, without prejudice to its rights and conditions available under the Law for the time being in force.

14. Date of Commencement of work: The work shall be deemed to be commenced from **seventh day** from the date of receipt of work order/Purchase order. The work should be started in consultation with Z.O-GAD.

15. Time of Completion: 8 weeks (Eight Weeks) from the stipulated date of commencement of the work.

16. RESPONSIBILITY FOR COMPLETENESS: Any supplies and services which might not have been specifically mentioned in this R.F.P/tender / contract but are necessary for the design, manufacture, supply, testing, handing over, operationalizing, performance or completeness of the contract, shall be provided / rendered as per the time schedule for the efficient and smooth operation and maintenance of the system under Indian conditions. The approval by the Bank at any stage for any supplies by the vendor shall not relieve the vendor of his obligation.

17. DISPUTE RESOLUTION MECHANISM: The Vendor and The Bank shall endeavor their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising a dispute shall address to the other Party a notice in writing requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.

b. The matter will be referred for negotiation between designated officials of the Bank /Purchaser and the Authorised Official of the Bidder. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same shall be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Kolkata and conducted in accordance with the

provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.

The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document. The arbitrators shall hold their sittings at Kolkata.

The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Kolkata alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction.

Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides. The Bidder shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement.

18. GOVERNING LAWS AND JURISDICTION: This contract shall be governed by and construed in accordance with the Laws of India for the time being in force and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts at Kolkata.

19. NOTICES: Notice or other communications given or required to be given under the contract shall be in writing and shall be faxed/e-mailed followed by either hand-delivery with acknowledgement thereof, or transmitted by pre-paid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post than on expiry of seven days from the date of posting.

20. PUBLICITY: Any publicity by the bidder in which the name of Bank is to be used should be done only with the explicit prior written permission of Bank. The Vendor shall not make or allow to make a public announcement or media release about any aspect of the Contract unless BANK first gives the Vendor its prior written consent.

21. FORCE MAJEURE: Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

1. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics

2. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
3. Terrorist attack, public unrest in work area

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The bidder or BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above.

Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

22. CONFIDENTIALITY: The bidder must undertake that they shall hold in trust any Information received by them, under the Contract/Agreement, and the strictest of confidence shall be maintained in respect of such Information. The bidder has also to agree:

- To maintain and use the Information only for the purposes of this Contract/Agreement and only as permitted by BANK;
- To only make copies as specifically authorized by the prior written consent of Bank and with the same confidential or proprietary notices as may be printed or displayed on the original;
- To restrict access and disclosure of Information to such of their employees, agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause and
- To treat all Information as Confidential Information.
- Conflict of interest: The Vendor shall disclose to BANK in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Vendor or the Bidder's team) in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

23. NON-TRANSFERABLE OFFER: This Request for Proposal (RFP) is not transferable. Only the bidder who has purchased this document in its name or submitted the necessary RFP price (for downloaded RFP) will be eligible for participation in the evaluation process. There will not be any type of outsourcing.

The bidder should also submit an undertaking to the effect that he has not made any modification in the original copy of RFP and his bid would be liable for rejection for any violation of the above.

24. PERIOD OF VALIDITY OF BID: Bids shall remain valid for Ninety days after the date of bid opening prescribed by BANK. BANK holds the rights to reject a bid valid for a period Ninety days as non-responsive, without any correspondence. In exceptional

circumstances, BANK may solicit the Bidder's consent to an extension of the validity period. The request and the response thereto shall be made in writing. Extension of validity period by the Bidder should be unconditional and irrevocable. The Bid Security provided shall also be suitably extended. A bidder acceding to the request will neither be required nor be permitted to modify its bid. A bidder may refuse the request without forfeiting its bid security. In any case the bid security of the bidders will be returned after completion of the process.

25. ADDRESS OF COMMUNICATION: Offers/bid should be addressed to the address given in this RFP.

26. PRELIMINARY SCRUTINY: BANK will scrutinize the offers/bids to determine whether they are complete, whether any errors have been made in the offer/bid, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule. BANK may, at its discretion, waive any minor non-conformity or any minor irregularity in an offer/bid. This shall be final, conclusive and binding on all bidders and BANK reserves the right for such waivers.

27. NO COMMITMENT TO ACCEPT LOWEST OR ANY OFFER/BID: BANK shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. BANK has the right to re-issue tender/bid. BANK reserves the right to make any changes in the terms and conditions of purchase that will be informed to all bidders. BANK will not be obliged to meet and have discussions with any bidder, and/or to listen to any representations once their offer/bid is rejected. Any decision of BANK in this regard shall be final, conclusive and binding upon the bidder.

28. SIGNING OF THE BID: The bid shall be signed by a person or persons duly authorized by the Bidder with signature duly attested. In the case of a body corporate, the bid shall be signed by the duly authorized officers and supported by internal corporate authorizations.

29. COSTS OF PREPARATION & SUBMISSION OF BID: The bidder shall bear all costs for the preparation and submission of the bid. BANK shall not be responsible or liable for reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.

30. SUB CONTRACTING: The Bidder will not subcontract or delegate or permit anyone other than the Bidder personnel to perform any of the work, service or other performance required of the Bidder under this agreement without the prior written consent of the Bank and the bank's decision in this regard will be final and acceptable to the bidder.

31. OWNERSHIP AND RETENTION OF DOCUMENTS

- BANK shall own the documents, prepared by or for the selected bidder arising out of or in connection with the Contract.

- Forthwith upon expiry or earlier termination of the Contract and at any other time on demand by BANK, the Vendor shall deliver to BANK all documents provided by or originating from BANK/ Purchaser and all documents produced by or from or for the Vendor in the course of performing the Service(s), unless otherwise directed in writing by BANK at no additional cost.
- The selected bidder shall not, without the prior written consent of BANK/ Purchaser store, copy, distribute or retain any such Documents.
- The selected bidder shall preserve all documents provided by or originating from BANK/ Purchaser and all documents produced by or from or for the Vendor in the course of performing the Service(s) in accordance with the legal, statutory, regulatory obligations of UCO BANK/Purchaser in this regard.

32. Signing of Contract/Agreement

The successful bidder / Contractor is required to enter into a Contract as per Bank's prescribed format within 15 days from the date of acceptance of Bank's offer valid up to completion of job effective from the date of execution of contract, unless terminated earlier by the Bank by serving 15 days prior notice in writing to the Contractor/ selected bidder at its own convenience without assigning any reason and without any cost or compensation there for. The failure, delay or evasion on the part of the successful bidder to execute the Contract within the period mentioned will entitle the Bank to forfeit the Earnest Money deposited by the successful bidder/Consultant, without further notice to the successful bidder/ Consultant. Further, the failure, delay or evasion on the part of the successful bidder / consultant to commence project within 15 days from the date of execution of the Master Contract will result in termination of the Contract and invocation of the Bank Guarantee by the Bank without prejudice to its other rights and remedies available under the contract and/or Law(s) for the time being in force.

33. Bank reserves the right to the following:

Bank reserves its rights, without giving any reason whatsoever and without any cost or compensation there for, to.

- Reject any or all proposals received in response to the RFP
- Reject the proposals received in response to the RFP containing any deviation from the payment terms as stipulated in RFP.
- Waive or Change any formalities, irregularities, or inconsistencies in RFP.
- Extend the time for submission of proposal.
- Modify the RFP document, by an amendment that would be notified on the Bank's website.

- Independently ascertain information from the Banks and other institutions / companies to which the bidder has already extended IFRS / Converged Indian Accounting Standards (IND-AS) services for similar assignment.
- Modify the time period stipulated above for completion of assignment during the execution of assignment if it deems fit.

34. Forfeiting of Bid Security/EMD: The Bid security/EMD may be forfeited: -

- a) if a Bidder withdraws its Bid during the period of Bid validity specified in the RFP
or
- b) if it was found that the successful Bidder had made any statement or had enclosed any documentary evidence which turns out to be false/incorrect at any time till the bank's final settlement of the bills submitted by the bidder, for the audit assignment undertaken by the bidder.
- c) The bid security amount will be forfeited if the vendor refuses to accept work order or having accepted the work order fails to carry out his obligations mentioned therein.

35. Compliance Confirmation: The Bidder must submit unconditional and unambiguous compliance confirmation to all the terms and conditions stipulated in the RFP.

36. Proposal Ownership: The proposal and all supporting documentation submitted by the bidders shall become the property of the Bank. The proposal and documentation may be retained, returned or destroyed as the Bank decides.

Zonal Manager,
Zonal Office -GAD
UCO Bank, Kolkata

ANNEXURE-I

FORMAT OF BANK GUARANTEE

To:
 The

(To be stamped in accordance with the stamp act)

1. In consideration of UCO BANK, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertaking) Act, 1970, having its Kolkata ZO at 3 & 4DD Block, 1st Floor, Saltlake, Kolkata-700064 (hereinafter called "UCO BANK") having agreed to engage M/s (Name of the vendor Company) a Company incorporated under the Companies Act, 1956 having its registered office at (Address of the vendor company) (hereinafter called "the said VENDOR") from the demand, under the terms and conditions of UCO BANK's purchase order/ Letter of Intent bearing no.dated..... issued to the Vendor and an Agreement no.....dated..... made between UCO BANK and the Vendor for a period of in pursuance of Request For Proposal no.....dated....., as modified, (hereinafter called "the said Agreement"), of security deposit for the due fulfillment by the said VENDOR of the Terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs..... (Rupees..... Only).

We,..... [indicate the name of the bank ISSUING THE BANK GUARANTEE] (hereinafter referred to as "the Bank") at the request of [VENDOR] do hereby undertake to pay to UCO BANK an amount not exceeding Rs.....against any loss or damage caused to or suffered or would be caused to or suffered by UCO BANK by reason of any breach by the said VENDOR of any of the terms or conditions contained in the said Agreement.

2. We [indicate the name of the bank ISSUING THE BANK GUARANTEE] do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from UCO BANK stating that the amount claimed is due by way of loss or damage caused to or breach by the said VENDOR of any of the terms or conditions contained in the said Agreement or by reason of the VENDOR'S failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....

3. We undertake to pay to UCO BANK any money so demanded notwithstanding any dispute or disputes raised by the VENDOR in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment as made by us under this bond shall be a valid discharge of our liability for payment there under and the VENDOR for payment there under and the VENDOR shall have no claim against us for making such payment.

4. We, [indicate the name of the bank ISSUING THE GUARANTEE] further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of BANK under or by virtue of the

said Agreement have been fully paid and its claims satisfied or discharged or till UCO BANK certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said VENDOR and accordingly discharged this guarantee.

Unless a demand or claim under this guarantee is made on us in writing on or before(Expiry of claim period), we shall be discharged from all liabilities under this guarantee thereafter.

5. We [indicate the name of bank ISSUING THE GUARANTEE] further agree with UCO BANK that UCO BANK shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said VENDOR from time or to postpone for any time, or from time to time any of the powers exercisable by UCO BANK against the said VENDOR and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any variation, or extension being granted to the said VENDOR or for any forbearance, act or omission on the part of UCO BANK of any indulgence by UCO BANK to the said VENDOR or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the VENDOR.

7. We, [indicate the name of Bank ISSUING THE GUARANTEE] lastly undertake not to revoke this guarantee during its currency except with the previous consent of UCO BANK in writing.

Notwithstanding anything contained herein:

i) Our liability under this Bank Guarantee shall not exceed Rs..... (Rupees.....) only.

ii) This Bank Guarantee shall be valid upto and

iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before(date of expiry of Guarantee including claim period).

8. Dated the day of for..... [indicate the name of Bank]

Yours' faithfully,

For and on behalf of

_ Bank Authorised Official

ANNEXURE-II

Draft Agreement

Article of agreement made this _____ day of _____ 2022

between the "UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Kolkata ZO at 3 & 4DD Block, 1st Floor, Saltlake, Kolkata-700064 (hereinafter referred to as "Bank" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the "ONE PART and M/s having its registered office at (herein after called "The Vendor") of the other part, which expression should include its successor/s and assignee/s.

Whereas the Bank is desirous of executing Contract for at UCO Bank Head Office(hereinafter called "Bank")

And whereas the said work as mentioned in the work order have been accepted and signed by and on behalf of the Vendor.

And whereas the vendor has agreed to execute upon and subject to condition set forth herein and work order, General conditions of contract, special condition of contract, including all other conditions as mentioned, in the work order, specifications and all correspondence exchanged by or between the parties from the submission of tender till the award of work, both letter inclusive,(all of which are collectively hereinafter referred to as " the said conditions") the work described in the said specification and included in the tender at the rates therein set for in UCO Bank Work Order No..... dated201 and amounting to the sum of Rs.(Rupees only) inclusive of all Taxes .

NOW IT IS HEREBY AGREED AS FOLLOWS:

The following documents attached hereto shall be deemed to form an integral part of this Agreement:

- (a) Work order letter no-..... dated
- (b) R.F.P.(Request For Proposal) dated
- (b) Corrigendum (if any) dated

GENERAL TERMS & CONDITIONS

1. Scope of work:

Civil & Interior Furnishing Works For Shifting of ZO, Kolkata from existing HO-2 premises to LLR Sarani branch at No-5, 1st floor, LLR Sarani, Kolkata – 700020.

2. Price and Taxes:

(a) The price shall be firm and binding without any escalation through the contract period i.e. (Till Completion of Work). The prices (in Indian Rupees) should indicate All inclusive Price of the equipment [i.e. basic price, transportation, insurance (to cover equipment during the transit, installation at site and handing it over to the Bank), Duties, installation charges, comprehensive on site warranty of two years covering all parts, consumables, labour etc.] GST should be shown separately. If the Bidders fails to include them in the tender, no claim thereof will be considered by the Bank afterwards..

(b) Additional Terms & Condition on GST are as follows:

- Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN2. In case there is any mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payments till such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.
- UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable.

- **Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by the vendor for a particular year before September of the succeeding financial year.**

The purchase order/ work order shall be void, if at any point of time the vendor is found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained.

2. Placement of Order/Letter Of Intent(LOI):

Bank will issue the LOI as per requirement accordingly with details terms & conditions.

3. Terms of Payment :

- a) 50% to be released as one running bill after completion of 50% work of total value.
- b) 40% to be released after entire work is completed and handed over to the satisfaction and certification of the consultant.
- c) 10% to be released after the defect liability period of 12 months, without any interest.

Earnest Money/ Security Deposit & Retention Money: The tenderer will have to deposit an amount of **Rs 50,000/-- (Rupees Fifty Thousand Only.)** in the form of Bank draft drawn in favour of UCO Bank, payable at Kolkata at the time of submission of tender as an Earnest money. The employer is not liable to pay any interest on the earnest money. The Earnest money of the unsuccessful tenderers will be refunded without any interest soon after the decision to award the work is taken after the expiry of the validity period of the tender.

The successful tenderer to whom the contract is awarded will have to pay an initial security deposit equal to 2% of the value of the accepted tender including the Earnest Money. So the balance amount (ISD – EMD) be paid to UCO Bank vide pay order / DD within 7 days of bank informing about acceptance of this offer , failing which the employer at his discretion may revoke the letter of acceptance and forfeit the earnest money deposit furnished along with the tender. It shall be refunded to the contractor within 14 days on completion of the entire works and after the certificate of virtual completion is issued by the architect. A total 10% of project cost will be kept as security deposit which is inclusive of ISD.

Retention Money :

The retention percentage (i.e deduction from interim bill) shall be 8% of the gross value of each interim bill.

50% of the total security deposit will be refundable to the contractor subjected to the following :

- o Issue of completion certificate by the owner .
- o Contractors removes his materials , equipments , labour force , temporary sheds, store etc. from the site after completion of the work (excepting for a small presence required if any for the defect liability period & approved by the bank).
- o 25% of the total security deposit may be refunded 14 (Fourteen) days after the end of defect liability period, provided the contractor has satisfactorily carried out all the work & attended to all the defects in accordance with the conditions of contract. However, the remaining 25% will be refunded to the

contractor only after the observations / objections of chief technical examiner of C.V.C are satisfied & removed. No interest is payable on EMD , Initial security deposit & retention money.

- o The Initial security deposit & retention money of the successful tenderer may be forfeited if he fails to comply with any of the conditions of the contract.

4.a) Performance Bank Guarantee: Successful Bidders will have to submit a performance Bank Guarantee equivalent to 3% of work order value prior to or at the time of execution of the Agreement which will be valid till completion of the work in all respects for due performance of the contract, with a claim period of further three months. The Bank Guarantee to be issued by any Nationalized Bank or any scheduled commercial Bank banking in India other than UCO Bank or its subsidiary, as per enclosed format in Annexure-1. Any defect in the work or operational service, arising out during the period and not attended by the contractor within two days from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the company and or by invoking the B.G. Bank has the right to invoke the BG for any non-compliance of the terms & conditions of this RFP or the Contract to be executed between the selected bidder and the Bank at any point of time without prejudice to its other rights and remedies available under the Contract and/or the Law (s) for the time being in force.

Any defect in the work, arising out during the period of one year from the date of installation and not attended by the Vendor within two days from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the Company from the amount payable to Vendor by the Bank and/or by invoking the Performance Bank Guarantee, without prejudice to Bank's rights and contentions.

The performance Bank Guarantee will be returned to the contractor at the end of three months after expiry of warranty period of two years.

4.b) INSURANCE: Vendor agree to insure the work with third party liability, at their own cost in joint name of the Bank with 1st name being of 'UCO Bank', within 14 (Fourteen) days from the date of issue of this work order or handing over of site which ever is later and keep the same valid until virtual completion of the work, by an 'ALL RISK' insurance policy for full value of the contract. The insurance policy is to be submitted to us in original.

5.INDEMNITY BOND: Vendor has to submit Indemnity Bond as per Bank's format as per **Annexure-V** on Non-judicial Stamp Paper of appropriate value .

6.LIQUIDATED DAMAGE: In case of failure to complete the work within the stipulated period of time by fault of the successful vendors, liquidated damage @ 1% of the accepted contract sum for delay of each week or part thereof shall be recovered from successful vendors . The total of liquidated damage shall be subject to a maximum of 10% of the accepted contract value, accrual of which entitles us to rescind the contract.

7.FORCE MAJEURE: Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- (i) **Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics**
- (ii) **Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos**
- (iii) **Terrorist attack, public unrest in work area**

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The bidder or BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above.

Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

8. Compliance of laws: The Vendor undertakes to comply with all Laws/Rules/Regulations/Bye – Laws/Notifications etc. for the time being in force.

Change in law clause

Any reduction in the contract price resulting from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the Contract, then the Parties agree to a downward adjustment to the contract price to reflect the financial impact of such "Change in law" and the financial benefit thereof shall be given to the Bank.

9. CANCELLATION/TERMINATION: Bank reserves its right to cancel the work/purchase order and/ or terminate this Agreement by giving 15 days' prior notice in writing to the Vendor without prejudice to its rights and contentions available under this Agreement or under the Law (s) for the time being in force in the following circumstances: -

- a) Unnecessary or unwarranted delay in execution of the work allotted.
- b) Delay in providing the requisite manpower at the Bank's site.
- c) The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.
- d) Breach of trust is noticed during any stage of the consultancy assignment.
- e) The selected bidder commits a breach of any of the terms and conditions of the bid.
- f) The selected bidder goes in to liquidation voluntarily or otherwise.
- g) An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
- h) If it is found at any stage that the bidder has concealed any important information or has submitted any false information or declaration particularly regarding any pending legal action or blacklisting status.
- i) If there is any conflict of interest.
- j) An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.
- k) If fails to complete the assignment as per the time lines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.

In addition to the cancellation of work order/termination of the master contract, the Bank reserves the right to appropriate the damages from the earnest money deposit (EMD)

provided by the selected bidder and/or forfeit the Performance Bank guarantee furnished by the vendor. The Bank also reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and security deposit, if any, under this contract or any other contract/order.

Notwithstanding anything contained hereinbefore, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the vendor without assigning any reason and without cost or compensation therefor.

10. CONSEQUENCES OF TERMINATION: In the event of termination of the Agreement due to any reason, whatsoever, [whether consequent to the expiry of stipulated term of the Contract or otherwise], UCO BANK shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Vendor shall be obliged to comply with and take all steps to minimize loss resulting from the termination/breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution/continued execution of the scope of the Contract.

In the event of termination of the Agreement due to the expiry of the term of the Contract and the Agreement is not further extended by UCO BANK, the Vendor herein shall be obliged to provide all such assistance to the next successor Bidder or any other person as may be required and as UCO BANK may specify including training, where the successor(s) is a representative/personnel of UCO BANK to enable the successor to adequately provide the Service(s) hereunder, even where such assistance is required to be rendered for a reasonable period that may extend beyond the term/earlier termination hereof.

Nothing herein shall restrict the right of UCO BANK to invoke the Performance Bank Guarantee and other guarantees, securities furnished and pursue such other rights and/or remedies that may be available to UCO BANK under law or otherwise.

The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

11. Date of Commencement of work: The work shall be deemed to be commenced from **seventh day** from the date of receipt of work order/Purchase Order. The work should be undertaken in consultation with Z.O-GAD.

12. Time of Completion :8 Weeks (Eight Weeks) from the stipulated date of commencement of the work.

13. RESPONSIBILITY FOR COMPLETENESS: Any supplies and services which might not have been specifically mentioned in this R.F.P/tender / contract but are necessary for the design, manufacture, supply, testing, handing over, operationalizing, performance or completeness of the contract, shall be provided / rendered as per the time schedule for the efficient and smooth operation and maintenance of the system under Indian conditions. The approval by the Bank at any stage for any supplies by the vendor shall not relieve the vendor of his obligation.

14. Dispute resolution mechanism

The Vendor and the Bank shall endeavour their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.

b. The matter will be referred for negotiation between authorised representative of UCO BANK and the Authorized Official of the Vendor. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, is not settled by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 15 days of the failure of negotiations. Each Party to the dispute shall appoint one arbitrator of their own choice and the two appointed arbitrators shall appoint the third arbitrator who will act as the presiding arbitrator. Arbitration shall be held in Kolkata and conducted in English as per provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof.

The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document.

The Vendor shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties, rather shall continue to render the Service/s in accordance with the provisions of the SLA notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

15. Others Terms-

A. Nothing contained in this Agreement shall be construed as establishing or creating between the Parties, a relationship of master and servant or Bank and agent.

B. The Vendor shall notify to Bank of any material change in their status, in particular, where such change would impact on performance of obligations under this Agreement.

C. The Vender shall be jointly and severally liable to and responsible for all obligations for performance of works including that of its Associates under the Agreement.

D. The Vendor shall at all times indemnify and keep indemnified Bank any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its (Agency) employees or agents or by any other 3rd Party resulting from or by any action, omission or operation conducted by or on behalf of the Agency.

E. Governing Laws & Jurisdiction of the court

This Agreement shall be governed by the Law(s) of India for the time being in force and the Rules made thereunder from time to time and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts of KOLKATA.

F. All other Terms & Conditions will remain same as stipulated in our R.F.P and subsequent Corrigendum dated Please note that work order no.....dated..... along with your offer, the minutes of pre bid meeting held on,the article of agreement etc would form part of the contract document.

G. Non-Disclosure : The Vendor must undertake that they shall hold in trust any information received by them, under the Contract/Agreement, and shall maintain confidentiality of such information.

H. Non Assignment: Vendor shall agree that neither the subject matter of the agreement nor any right here in shall be transferred,sub-contracted,assigned or delegated to any third party by the successful bidder without prior written consent of the Bank.

In witness where of the Bank and the vendor have set their respective hands on the day and year first herein above written.

Signed on behalf of the UCO Bank

By its duly authorized Officer

In presence of:

Signature on behalf

of the vendor

in presence of:

1) Signature.....

1)Signature.....

Name with address:

Name with address:

2) Signature.....

2) Signature.....

Name with address

Name with address:

Annexure-III

APPLICATION FORMAT

To
The Zonal Manager,
UCO Bank, Kolkata Z.O.
3 & 4 DD Block, Saltlake, 1st Floor,
Kolkata - 700064

Sir,

1. We have carefully examined all the contents incorporated in the various parts of this Tender Document for Civil & Interior Furnishing Works For Shifting of ZO, Kolkata from existing HO-2 premises to LLR Sarani branch at No-5, 1st floor, LLR Sarani, Kolkata – 700020 taken note of all the terms & conditions stated in the Tender Document in its various parts.

2. We understand that the time schedule of 8 weeks from the date of issue of purchase order - stipulated for completion of supply and Installation of furnitures thereof in all respects of the plat and accepted by us is the essence of the contract.

3. We enclose a non refundable Pay Order / Demand Draft for Rs/- (Rupees only) drawn in favour of UCO Bank and Payable at Kolkata (P.O/DD No..... Date..... Issuing Bank..... Branch.....) towards cost of tender document (Not applicable for MSME).

4. We enclose a Pay Order / Demand Draft for Rs (Rupees only) drawn in favour of UCO Bank and Payable at Kolkata (P.O/DD No..... Date..... Issuing Bank..... Branch.....) towards EMD (Not applicable for MSME).

5. We also agree that our tender along with the prices will remain valid for one year from the last date stipulated for submission of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and bidders in writing.

6. We also agree to keep the Performance Security Deposit as per terms of the tender. However, if the performance of the machines is found unsatisfactory during the said validity period, you shall have the right to forfeit the Performance Security Deposit without reference to us.

7. Our PAN for Income Tax is _____.

8. We are registered with GST and our registration numbers is as follows:

GST Registration Number : _____

For and on behalf of

(With seal)

Signature _____

Name _____

Designation _____

DULY AUTHORIZED SIGNATORY

_____ day of _____ 2022

UCO BANK

Particulars of Bidders
(Submission of Documentary Evidence is must)

A. Company / Vendor Profile

1. Name of the Vendor/Firm/Company

2. Constitution

3. Date of Establishment/
Incorporation

4. Address

Registered Office

Corporate /Head Office

5. Telephone Number

Fax Number

E-Mail Address

Website

6. Sales Turnover

2019-20

2020-21

2021-22

7. Experience of Company

8. Information on Key Service Personnel:

SL. NO	Name with contact details	Designation

8. GST registration details:

9. PAN No:

Signature of Authorized Signatory with date and seal.

ANNEXURE-IV

FORMAT OF INTEGRITY

(To be executed on non-judicial stamp paper of requisite value)

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Kolkata ZO at 3 & 4DD Block, 1st Floor, Saltlake, Kolkata-700064 hereinafter referred to as "Bank" (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the "ONE PART

And

..... Hereinafter referred to as "The Bidder/Contractor".

Preamble

The Bank intends to award, under laid down organizational procedures, contract/s for.....The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder (s) and / or contractor (s).

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank.

1.The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.

c. The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is criminal offence under the IPC/PC Act, or it/if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Sections 2 – Commitments of the Bidder (s)/Contractor(s)

1.The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.

b. The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process .

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

Section 4 : Compensation for Damages

- 1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.**
- 2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.**

Section 5 : Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

Section 6 : Equal treatment of all Bidders/Contractors/subcontractors.

1. The Bidder (s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before signing the contract.
2. The Bank will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 : Criminal charges against violated Bidder(s)/Contractor(s)/Sub contractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 : Independent External Monitor/Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Managing Director & CEO, UCO Bank.
3. The Bidder(s)/Contractor (S) accepts that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.
6. The Monitor will submit a written report to the Managing Director& CEO, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.
7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.
8. If the Monitor has reported to the Managing Director& CEO, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Managing Director& CEO, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word "Monitor" would include both singular and plural.

Section 9 – Pact Duration.

This pact begins when both parties have legally signed it, and expires for the contractor is 10 months after the last payment under the contract.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director, UCO Bank.

Section 10 – Other provisions

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Kolkata.
- Changes and supplements as well as termination notices need to be made in writing.
- If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & on behalf of the Bank)

(Office Seal)

Place_____

Date_____

Witness : (Name & Address)

(For & On behalf of Bidder/Contractor)

(Office Seal)

Place_____

Date_____

Witness : (Name & Address)

UCO BANK

Annexure-V

DRAFT

Letter of Undertaking & Indemnity

(To be executed on non-judicial stamp paper of requisite value)

**To
UCO Bank
General Administration Department
Kolkata Zonal Office**

In consideration of UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings Act, 1970 as amended from time to time having its Kolkata ZO at 3 & 4DD Block, 1st Floor, Saltlake, Kolkata-700064 (hereinafter Referred to as "the Bank" which expression shall include its successors and assigns) at our request and on the strength of our statements and representation contained in our letter dated agreeing to appoint us as vendor/ Contractor for Civil & Interior Furnishing Works for Shifting of ZO, Kolkata from existing HO-2 premises to LLR Sarani branch at No-5, 1st floor, LLR Sarani, Kolkata – 700020 under buyback arrangement, we,, a Company incorporated under the Companies Act, 1956 having its registered office at - (full address) do hereby irrevocably and unconditionally agree and undertake that:

- 1) We shall, at all times hereinafter, save and keep harmless and indemnified the BANK, including its respective directors, officers, and employees and keep them indemnified from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the said contract and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the BANK by whomsoever and all losses, damages, costs, charges and expenses that the BANK may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws, regulations, notifications guidelines and also from the environmental damages, if any, which may occur during the contract period.
- 2) We shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.

- 3) Our obligations herein are independent, irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of the BANK or Indemnifier or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.

In case we fail to pay the losses, damages and expenses as claimed and demanded by the Bank, Bank shall be entitled to recover the amount by invoking Performance Bank Guarantee furnished by us for Civil & Interior Furnishing Works for Shifting of ZO, Kolkata from existing HO-2 premises to LLR Sarani branch at No-5, 1st floor, LLR Sarani, Kolkata – 700020 under buyback arrangement without any prior notice to us.

- 4) This Letter of Undertaking & Indemnity shall survive the Agreement entered into between the Bank and us.

Dated, this.....day of2022

.....

(Signature of the Authorized Signatory of vendor along with the seal of the Company)

Annexure-VI

Technical Compliance Statement

Declaration

We hereby undertake to agree to abide by all the terms and conditions stipulated in the tender document.

We certify that the systems / services offered by us for tender conform to the specifications stipulated in the tender form.

Signature of Authorized Signatory with date and seal

Letter of Undertaking

I / we authorize my / our Banker/s ----- (Name of the Bankers, Address) to give confidential information about my / our company whenever required / called for by UCO Bank.

(Signature of Authorized Signatory with date and seal)

यूको बैंक



UCO BANK

सम्मान आपके विश्वास का Honours your trust



Zonal Office, General Administration Department
1st Floor, 3 & 4DD Block, Saltlake, Kolkata-700064
Email: zocalcutta.gad@ucobank.co.in
Phone: 033-44559157
Website <http://www.ucobank.com>

RFP for Civil & Interior Furnishing Works For Shifting of Zonal Office, Kolkata from existing HO-2 premises to LLR Sarani Branch at No-5, 1st floor, LLR Sarani, Kolkata – 700020

PART-II (Price Bid)

Annexure-VII

UCO BANK

BOQ OF CIVIL WORKS FOR UCO BANK -L.L.R SARANI BRANCH & KOLKATA ZONAL OFFICE					
SL.NO.	PARTICULARS	UNIT	QTY	RATE (Rs.)	AMOUNT (Rs.)
A	CIVIL WORKS				
1	PAINTING				
	Providing & applying Acrylic Emulsion paint of Asian Paints / ICI Dulux / Berger in minium 2-3 coats including scrapping, opening of existing cracks,removing existing distemper, filling up of "V" cracks with epoxy expandable putty to required depths wherever required. Item to include 1 coat of oil base primer & making good existing surface to receive new paint including cleaning on completion of painting work etc. complete in all respects.	Sqmt	900		
1.a)	POP PUNNING				
	Providing and applying POP punning of average thk. 1.2mm to existing wall surfaces in true level and plumb complete as directed.The rate is inclusive of making grooves up to 12mm thick if required in horizontal or vertical direction near doors, windows and skirting etc. The work to be completed in all respect as per specification,design and approval of the Architect.	Sqmt	800		
1. b)	SYNTHETIC ENAMEL PAINT FOR WINDOW GRILL, ROLLING SHUTTER & COLLAPSEABLE GATE				
	Providing and applying 2 coats synthetic enamel paint on window grill,strong room door, rolling shutter and collapsible gate.Before putting final paint scrapping,leveling,preparing the surface and 2 coats primer to be done.The wall to be completed as per the direction of architect.	Sqmt	160		
2	MASONARY WALLS				
	Providing & erecting 5" thk brick wall (first class brick) in cement & sand mortar 1:3 flush joint complete with material,labour,scaffolding, curing etc. The rate to include RCC stiffner ar every 1 metre intervals in 1:2:4 concrete .	Sqmt	24		
3	Providing & fixing RCC lintel of size 3'-0" x6" x6" for toilet doors.	No	3		
3.a)	Providing & fixing RCC lintel of size 4'-0" x6" x6" for windows.	No	3		
4	PLASTER				
	Providing 15mm thick cement sand plaster (1:6) to interior wall, ceiling, beams,columns surface including racking out joints, roughening concrete surface and complete in all respect as per drawing, specification and direction.	Sqmt	50		
a)	PLASTER WITH CHEMICAL				
	Removing existing cement mortar from ex-isting walls,raking joints to receive new plas-ter and providing new plaster with Sika latex chemical in 4:2:1 and carting away the debris from site.The rate is inclusive of using blue lamp if necessary.	Sqmt	30		

5	VITRIFIED TILES				
	Flooring :- Providing & laying of 2' x 2' Vitrified Tile flooring of approved make & shade over necessary leveling screed of 1:4 cement mortar (20mm thick)/ chemical of approved make with proper slope wherever required oncluding pointing of the joints with white cement and matching pigments, curing etc. complete in all respects (excluding Toilets & pantry area).	Sqmt	430		
a)	Skirting (4")	Rmt	150		
b)	Necessary deep Chipping to be done & dismantling of some portion of existing mosaic floor if necessary to make dead level as per instruction of bank or Architects.	Sqmt	430		
6	CERAMIC TILES FOR TOILETS & PANTRY				
a)	Providing and fixing 300x300mm on floor with necessary wall plaining plastering, levling what ever necessary to complete the job as per instruction of the Architect Tiles Basic rate:40.00/sft.The rate is inclusive of providing and fixing necessary chemical, backing material, joint filling compound.	Sqmt	30		
b)	Providing and fixing 300x450mm on dado upto 5'-0" ht. with necessary wall plaining plastering, levling what ever necessary to complete the job as per instruction of the Architect Tiles Basic rate:45.00/sft.The rate is inclusive of providing and fixing necessary chemical, backing material, joint filling compound.	Sqmt	85		
7	SANITARY ITEM				
a	Providing and fixing white colour EWC of Parryware/ Hindware with all accessories like toilet seats Bestolite type,'P'/ 'S' trap and cistern with all necessary inner fittings and the interconnection all complete.	Nos	6		
b	Providing and fixing Wash basin of Parryware/ Hindware 550 x 400 with all internal fittings etc , chain plug and padestal colour white all complete.	Nos	5		
c	Providing and fixing angular stop cock ESSCO S.S. finish	Nos	11		
d	Providing and fixing Bib cock ESSCO S.S. Finish	Nos	7		
e	Providing and fixing Pillar cock ESSCO S.S. finish	Nos	5		
f	Providing and fixing 5" CP grating	NOS	5		
g	Providing and fixing Soap dispenser	Nos	5		
h	Providing and fixing Towel ring	Nos	5		
i	MIRROR FOR TOILET SIZE 2' -0" x 3'-0"				
	Providing and fixing mirrior in toilets made out of 6mm thk. Machine polish glass all over edges mounted over 1/2" thk. Marine ply. The mirror shall be fixed with 1" dia s.s stud.The work to be completed in all respect as per design,direction and approval of the Architect.	Nos	5		
j	Paper holder	Nos	5		
k	Twin peg coat hook	Nos	5		
l	Providing & fixing of shower with shower arm	Nos	1		

m	Providing & fixing of CP Health faucet with hook.	Nos	5		
n	Providing and fixing 3/4" heavy quality of ISI make full way gun metal/ Pit Valve	Nos	5		
o	Providing and fixing S.S Sink (24"x16") for kitchen of Nirali or equivalent	Nos	1		
8	INTERNAL PLUMBING WORKS FOR NEW & EXISTING TOILETS & PANTRY				
	All necessary 110mm SWR drainage pipe for swerage conceal line with UPVC clamp & accessories including making holes in the floors, walls etc. and cutting trenches through masanory concrete if necessary & mending good damages with necessary jointing materials. Supply of all interconnecting 20mm CPVC water lines, waste lines including specials like bends , elbows,union,tee , CP extension short piece what ever necessary to complete the job .	Job	6		
9	PVC SYNTAX DOOR WITH FRAME FOR TOILET (2'-6"x7'-0")				
	Providing and fixing factory made syntax door at toilet code DS-08 shutter frame sec. Code DWEF-302 dimension 59mmx24mm infill panel sec code SPUF-110 dimensions 30mmx20mm with handle, lock complete in all respect as per direction and approval of Architect	Each	7		
10	DEMOLITION/CLEARING WORKS				
i	Dismantling / Demolishing the following and carting away the debris from the site inclusive loading and unloading by truck at a approved location as per statutory rules and regulations.				
a	Making cutout of apprx size 9" dia on existing toilets & UPS wall.	Nos	7		
b	Existing mosaic skirting (6")	Rmt	150		
c	Dismantaling of existing brick wall.	Sqmt	32		
d	Dismantaling of existing wooden partition.	Sqmt	98		
e	Dismantaling of existing doors with frame.	Nos	1		
f	Existing floor & dado tiles including backing plaster racking the joints of brick work, cleaning and preparing the surface to receive the new plaster.	Sqmt	98		
g	Opening and removing the old existing fittings like existing ewc, basin etc and the GI and CI lines after necessary cutting and removing the same from the laies & gents toilets in accordance with the corporation rules.	Job	1		
h	Existing kitchen counter including brick wall & R.C.C slab (10'-3"X 2'-0" X2'-9")	Job	1		
i	Dismantaling of existing false ceiling.	Sqmt	58		
	TOTAL- A				
	NOTE:ALL RATES ARE INCLUSIVE OF DISMANTLING NECESSARY EXISTING ITEMS , REMOVAL AND DISPOSAL FROM SITE TO THE MUNICIPAL DUMPING GROUND.				

BOQ OF INTERIOR FURNISHING WORKS FOR UCO BANK -L.I.R SARANI BRANCH & KOLKATA ZONAL OFFICE					
SL.NO.	PARTICULARS	UNIT	QTY	RATE (Rs.)	AMOUNT (Rs.)
B	FURNISHING WORKS				
1	FALSE CEILING GRID TYPE				
	Providing and fixing of Armstrong Acoustical Suspended false ceiling system with " Dune Microlook" tiles.The tiles should have humidity resistance of 99% RH, Average NRC 0.50 and STC of 34dB,Light reflectance > 85%, thermal conductivity k = 0.052 - 0.057 W/M K,colour white with the exposed side finished with Crisp finely granulated with microperforations , Fire Performance class 0/ class 1 (BS - 476) in module size of 600mm x 600mm x 16mm, laid with black silhouette 15mm hot dipped galvanised steel suspension system having rotary stitching. To comprise main runners of length 3000 mm width 15mm and web height 35 mm made out of 0.4 mm hot dippeed galvanised steel spaced at 1200 mm centres securely fixed to the structural soffit by approved hangers at 1200 mm maximum centres and not more than 150mm from spliced joints. The last hanger at the end of each main runner should not be greater than 600 mm from the adjacent wall . 1200 mm long cross tees of web height 35mm and made out of 0.4 mm thick galvanised steel to be interlocked between main runners at 600 mm require independent support. 600 x 600 mm modules to be formed by fitting 600 mm long cross tees centrally between the 1200mm cross tees.				
	The 1200 mm cross tees to havecentral " birdsmouth" notches to facilitate fitting of 600 mm cross tees. Perimeter trim to be Armstrong wall angles secured to walls at 450mm maximum centres.False ceiling will be measured on horizontal plane only. Horizontal plane measurements are to be inclusive of all vertical drops, edge mouldings, facias, etc.Rate quoted to include vertical drops up to 150mm and all cut-outs required for light fixtures, smoke detectors and other services cut-outs complete as directed by Architect.Rate quoted to include cost of providing support framework formed of perimeter channels for fixing light fixtures, AC grills/diffusers etc. Also to provide concealed perimeter channel support as required to support modular grid ceiling sections at junction between gypboard false ceiling and modular grid tile ceiling.	Sqmt	113		
a	FALSE CEILING (GYPSUM BOARD)				

	Providing and fixing Gypsum false ceiling which includes G.I perimeter channels of size 0.55mm thk.(having one flange of 20mm and another flange of 30mm and a web of 27mm) along with perimeter of ceiling,screw fixed to brick wall/partition with the help of nylon sleeves and screws, at 610mm centres. Then suspending G.I intermediate channels of size 45mm (0.9mm thk. with two flanges of 15mm each) from the soffit at 1220mm centres with ceiling ange of width 25mm x10mmx0.55mm thk.fixed to soffit with G.I. cleat and steel expansion fastners ceiling section of 0.55 mm thk. having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5 mm are then fixed to the intermediate channel with the help of connecting clip and in direction perpendicular to the intermediated channel at 457mm centres.12.5mm tapered edge Gypboard (confirming to IS: 2095 - 1982) is then screw fixed to ceiling section with 25mm drywall screws at 230mm centers.Screw fixing is to be done mechanically either with screw driver or drilling machine with suitable attachment. The boards are to be jointed and and finished so as to have a flush look which includes filling and finishing the tapered and square edges of the boards with jointing compound.	Sqmt	342		
	No extra payment will be made for the cutting of light points , additional frame work for fixing 2'x2' panel light, cove lighting etc. The measurement will be taken in one level, rate should include the drops also, no extra amount will be paid for the drops. The joints to be properly mended with paper tapes and gypsum compound,two coats of Drywall Top Coat all complete. The rate should include the full completion of the ceiling including primer & 2 coats acryli emulsion paint. At the time of handing over the site all necessary repairing work to be considered if required. The work to be completed as per specification,drawing and approval of the Architect.				
b	SUSPENDED CEILING WITH FIRE STOP (60MINS.) AT UPS				
	Providing & fixing in Position false ceiling in Fire stop board 2 x 15mm thick of Gyproc make for horizontals & verticals fixed over G.I framework as specified by india Gyproc Saint Gobin. Including trap doors for A.C unit in 18mm thick M.R Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.(Note:- Only the plan area will be measured for payment.No extra payment will be made for cutouts, grooves, mouldings etc.)	Sqmt	10		
2	ENTRANCE DOOR				
	Providing and fixing Entrance Door (glazed) of 12mm toughened & clear glass fitted with "DORMA" make SS heavy section patch fittings from floor & ceiling including heavy duty floor spring. The item is inclusive of 1'-6' long 'H' handle ,lock, all necessary hardware of Stainless Steel finish as approved by Project Consultant / Bank complete in all respects.	Sqmt	5		
3	PARTITION				

	Providing and fixing partition consisting of 2 " x 2" finished sal /kapoor wood section without sap and joints at maximum 2'-0"C/C both horizontally and vertically treated with Pentapehene pale from STP as antitermite & fire retardent from Viper. To be fixed screwed to the floor and celing with M.S. cleats. The frame work will be claded with 6mm thk. BWP plywood both sides and finished with 1.0mm thk. approved shade laminate as per design with approved adhesive.In case of full height partly glazed and low ht.(4'-0"/5'-0" & 6'-0") partly glazed partition 8mm thk. Etched/Frosted glass to be provided fixed with 3"x3/4" white beach/ teak wood moulding with natural polished all complete. In case of Low ht. solid partition (4'-0") approved colour soft board should be embeded in partition with white beach/white ceader wooden beading with natural polish.The work to be completed as per specification ,design and approval of the Architects.				
	Note: During joint measurement Partition ht. will be considered upto False ceiling level.In event of difference in false ceiling ht. the partition ht. shall be calculated on average ht.				
a	Low ht. Partly Glazed Partition (4'-0" ht.)	Sqmt	45		
b	Low ht. Solid Partition (4'-0" ht.)	Sqmt	27		
c	Low ht. Partly Glazed Partition (5'-0" ht.)	Sqmt	70		
d	Low ht. Partly Glazed Cash Side's Partition	Sqmt	15		
e	Low ht. Partly Glazed Cash Rear Partitions including doors	Sqmt	7		
f	Full ht. Partly Glazed Partition (8'-6" ht.)	Sqmt	15		
g	Full Blocked Partition upto true ceiling ht. with both side laminate	Sqmt	150		
h	Full Blocked Partition upto true ceiling ht. with one side laminate one side paint	Sqmt	64		
i	Full ht. Partly Glazed Partition with 12mm toughned glass with etching(8'-6" ht.)	Sqmt	7		
4	12 mm GLASS PARTITION				
	Providing and fixing in position 12mm thk machine polished glass at top of Cash counter front. Necessary 1 1/2" x1/2" white beech/white ceader/teak wood moulding with natural polish to be provided. The work to be completed in all respect as per design , direction and approval of Architect.	Sqmt	3.00		
5	DISCUSSION / MEETING TABLE(3'-0" dia)				
	Providing and fixing meeting room table made of 19mm BWP block board section for vertical supporting and base structure covered with 6mm flexi ply finished with laminate and 1mm bruss steel laminate as per design. The will have 12 mm thk. Bevelled glass at top with buffer.The work is to be completed as per design, drawing and approval of the Architects.	NO	1		
6	CONFERENCE TABLE (12'-0"x6'-0")				

	Providing and fixing in position Conference table made out of 19mm BWP BB for top with suitable thickness laminate and base finished with 1.0mm thk. approved colour Laminate as per detail drawing .Table top will have 2 nos 12mm thk. machine polish colour glass as per drawing. The table will have 8 nos 1" dia ss matt finished pipe.Table top edges will cover with 1 1/2" x 3/4" white beech/white ceader/teak wood moulding with natural polish. The top will have provison for approved colour wire manager. The work to be completed as per design, drawings and instruction of Architects.	NO	1		
7	DOORS				
(a)	Full Ht. Partly Glazed / Full Blocked door				
	Providing and fixing solid core flush door of 32.5 mm thk. Finished with 1mm approved colour laminate .A wooden cover moulding of 3"x3/4" thk.T.W with matching polish of approved laminate colour shall be provided for floor spring fitted door .8mm thk.Modi Guard / Saint Gobain clear float glass with etching (approved design) shall be provided with 1 1/2"x3/4" thk. T.W. glass moulding (as per approved design) with melamine polish of matching laminate for full ht. partly glazed door.In case of vision panel door 18"x9" 8mm thk. clear glass with glass moulding with melamine polish to be provided. The rate shall be inclusive of Floor Spring (heavy duty),4" brass hinges,door stopper, screws,10" 'H' shape brass handle (Kitch) ,dead lock of Godrej,key hole cover, tower bolt,door closer of approved make.All edges of the door to be covered with necessary lipping with natural polish.The work should be completed as per specification ,design and approval of Architect.				
	Note: Wooden door frame fixed to the wall shall have 4" x2 1/2" T.W. (seasoned) section with natural polish.The doors fitted with door clousers shall be provided 3" x 1 1/2" white T.W. section with melamine polish for door frame work.				
i)	Entry to ZM chamber, UPS Room, toilet block entry & store room with vision panel (2'-6"/3'-0"x7'-0")	No	8		
ii)	Full Ht. partly glazed door with etching at BM, DZM & AGM room (3'-0"x7'-0")	No	4		
iii)	Entry door to cash and Teller counter door without etching (2'-6"/3'-0"x6'-0")	No	3		
(b)	FULL HT BLOCKED DOOR WITH DOOR FRAME				
	Providing and fixing solid core flush door of 35 mm thk. Finished with 1mm approved colour laminate .A wooden cover moulding of 3"x3/4" thk. white beech /white ceader with natural polish shall be provided for floor spring fitted door .8mm thk.Modi Guard / Saint Gobain clear float glass with etching (approved design) shall be provided with 1 1/2"x3/4" thk. White beech/white ceader glass moulding (as per approved design) with natural polish for full ht. partly glazed door.In case of vision panel door 18"x9" 8mm thk. clear glass with glass moulding with natural polish to be provided. The rate shall be inclusive of Floor Spring (heavy duty),4" brass hinges,door stopper, screws,10" 'H' shape brass handle (Kitch) ,dead lock of Godrej,key hole cover,night latch, tower bolt,door closer of approved make.All edges of the door to be covered with necessary lipping with natural polish.The work				

	should be completed as per specification ,design and approval of Architect.				
	Note: Wooden door frame fixed to the wall shall have 4" x2 1/2" white beech / white cedar (seasoned) section with natural polish.The doors fitted with door clousers shall be provided 3" x 1 1/2" white beech / white cedar section with natural polish for door frame work.				
(i)	Size: 3'-0"/2'-6"x7'-0"	Sqmt	8.5		
8	ZONAL MANAGER'S TABLE INCLUDING DRAWER UNIT (7'-0"x 3'-0")				
	Providing and fixing tables made out of 19mm thk BWP block board for top with suitable thickness laminate ,sides and front of approved make clad with 1.0mm laminate as per design in all visible areas. All the exposed edges to be covered with white beach/teak wooden lippings and table front facia will have 1 1/2"x 1" mouldings with natural polish. The drawers to be made out of 19mm thk BWP block board for front ,sides to be made out of 12mm BWP plywood and bottom and back to be made out of 6mm BWP plywood and it should play in telescopic drawer sliding channels. The inside of the drawer and the table to be synthetic enamel painted (approved colour) . A legrest to be provided duly painted made out of 19mm thk BWP blockboard. A shutter to be made by 19mm BWP Block board clad with 1.0mm laminate .The necessary godrej multipurpose locks (brass),brass hinges,4" matt finished handles (brass) of approved make to be provided in each drawers and shutters. On top of the ZM, DZM, AGM, CM & BM table 8mm thk glass to be placed edges duly machine polished.				
	The table should have black powder coated readymade key board tray and tea tray with laminate finish.The necessary wire managers to be provided on the tabs and the provision for lights to be kept if required in the front of table.Readymade metal CPU trolley to be provided every where with a provision of castors to be provided. 3" raised portion made of 19mm BWP b/b finished with 1.0mm laminate and 1 1/2"raised portion made of 19mm BWP b/b finished with 1.0mm approved colour laminate as per design to be provided on table front. All the exposed areas to be duly enamel painted. The work to be completed as per design and approval of the Architect.	Each	1		
a	DZM, BM & AGM TABLE (6'-0" x 3'-0")	Each	4		
b	CHIEF MANAGER TABLE (5'-0" x 2'-6")	Each	6		
c	SR. MANAGER'S/ASST. MGR/SPCL. ASST. TABLE (5'-0" x 2'-6")	Each	12		
d	STAFF (4'-0"x2'-0")	Each	1		
9	CASH COUNTER / TELLER COUNTER (6'-0"/5'-0"x 2'-9") HT. 3'-8"				

	Providing and fixing top with suitable thickness laminate, front & sides of cash / SW counter made out of 19mm BWP block board as per design clad with 1.0mm thk laminate & the expose edges to be finished with necessary white beach or teak wood lippings, mouldings(as per design), etc. Special 6" drawer to be made for the cash /teller with dividers of 12mm BWP plywood .The front of the drawer made out of 19mm BWP block board finished with 1.0mm laminate, sides 12mm BWP plywood and bottom,back to be made of 6mm BWP plywood . The inside and sides of the drawer to be synthetic enamel painted .The drawers and shutters to be provided with necessary drawer sliding channels,4" matt finished handles,brass hinges, godrej multipurpose locks etc. A leg rest to be provided made out of 19mm thk BWP block board duly enamel painted. Inside of the unit to be enamel painted in the matching tone. All visible areas to be coverd with white beach or teak wood lippings, mouldings with natural polish.Wire manager approved colour, legrest,Readymade CPU trolley,black powder coated readymade keyboard tray, tea tray finished with 1.0mm laminate to be provided.				
	18mm thk approved colour Granite with bullnosed moulding (double) to be provided at coustomer top at 3' 8" lvl..6" raised portion made of 19mm BWP b/b finished with 1.0mm laminate and 3"raised portion made of 19mm BWP b/b finished with 1.0mm approved colour laminate as per design to be provided as shown in drawing.The work should be completed as per specification,design and approval of the Architects.	Rmt	3.55		
10	WORKSTATION:				
	Providing & fixing top with suitable thickness laminate, front & sides of workstation made out of 19mm thk. BWP ply and 6mm BWP ply for back clad with 1.0mm thk. Laminate & the all exposed edges to be finished with t.w. moulding (as per design), lipping with polish.The work station should have individual pedestral unit having drawer & shutter pallah.The front of the drawer made out of 19mm thk. BWP ply finished with 1.0mm thmk. laminate, sides 12mm thk. BWP ply and bottom to be made out of 6mm BWP plywood. The inside of the drawer to be enamel painted. The drawers and shutters to be provided with necessary drawer sliding channels , S/S finish 4" long handles,hinges,locks etc.A leg rest to be provided made out of 19mm thk. BWP block board duly enamel painted. Inside of the workstation to be enamel painted in the matching tone.Wire manager (approved colour),black powder coated redymade CPU trolley and Key board tray , Mouse pad tray finished with 1.0mm laminate to be provided. The work to be completed as per specification and approval of Architects.	Rmt	40.00		
11	STORAGE (Credenza) :-				
i)	FULL HEIGHT STORAGE (7'-0" Ht.)				

	Providing and fixing storage made out of 19mm BWP block board for top with suitable thickness laminate, sides & 6mm BWP ply for back finished with 1.0mm laminate. The shutters to be made out of 19mm BWP block board with 1.0mm laminate. The necessary godrej multipurpose locks, 6" SS matt finished handles, auto closing hinges etc to be provided. 3" x 1/2" white beach/White cedar /teak wood wooden skirting to be provided duly natural polished as per matching tone. Inside of the unit to be synthetic enamel painted in matching tone. All the exposed edges of the boards/plywoods to be covered with white beach/white cedar/ teak wood wooden lippings/1 1/2"x1" mouldings duly natural polished all complete. For full ht. storage file divider made out of 6mm thk BWP ply to be provided. The work to be completed as per approval and specification of the Architect.	Sqmt	35		
ii)	OVERHEAD STORAGE	Sqmt	3		
iii)	LOW HEIGHT STORAGE (4'-0" Ht.)				
	Providing and fixing storage made out of 19mm BWP block board for top with suitable thickness laminate, sides & 6mm BWP ply for back finished with 1.0mm laminate. The shutters to be made out of 19mm BWP block board with 1.0mm laminate. The necessary godrej multipurpose locks, 6" SS matt finished handles, auto closing hinges etc to be provided. 3" x 1/2" white beach/White cedar /teak wood wooden skirting to be provided duly natural polished as per matching tone. Inside of the unit to be synthetic enamel painted in matching tone. All the exposed edges of the boards/plywoods to be covered with white beach/white cedar/ teak wood wooden lippings/1 1/2"x1" mouldings duly natural polished all complete. For low ht. storage file divider made out of 6mm thk BWP ply to be provided. The work to be completed as per approval and specification of the Architect.				
a	Size : 1500mm x 450mm x 1200mm	No	1		
iv)	SIDE AND BACK UNIT				
	Providing and fixing Side Unit/ Back unit made out of 19mm BWP block board for top with suitable thickness laminate, sides and 6mm thk. BWP ply for back finished with 1.0mm laminate. The drawers to be made out of 19mm BWP block board in the front clad with 1.0mm laminate. sides to be made out of 12mm BWP plywood and bottom, back made out of 6mm BWP plywood and it should play on drawer sliding channels. Drawer and sliding shutters inside to be synthetic enamel painted. The Sliding shutters to be made out of 19mm BWP block board with 1.0mm laminate finished and should play on aluminium channels all four sides. The necessary godrej multipurpose locks, brass hinges, 4" brass matt finished handle, 4" brass matt finished sliding handle etc to be provided. Inside of the unit to be synthetic enamel painted in matching tone. All the exposed edges of the boards/plywoods to be covered with White beach/teak wood lippings/mouldings with natural polished all complete. side and back unit top will have 1 1/2"x1" white beech/teak wood moulding with natural polish at front face. The work to be completed as per specification, design and approval of the Architects.	Rmt	70		
12	VERTICAL BLINDS				

	Providing and fixing vertical blinds of 100mm thk (Mac/Annum) of approved shade and pattern having handrail made of high strength aluminium alloyed wall thickness of 1.2mm thk. Headrail to have 25mm decorative insert. Control unit shall be of derlin. The runners are also to be a derlin with antiflexion adhesive. Spacers should be made of stainless steel. Fabric should be polyester viscose/polyester yarn having protective coating with chemicals for stain resistance & soil repellancy. The rate shall include necessary Scotch guard treatment on both sides. The overlapping should be uniform and adequate. Necessary operative arrangements, frames to be provided. The work to be completed as per specification and approval of the architect.	Sqmt	45		
13	SOFT BOARD				
	Providing and fixing soft board /Notice board fabricated out of 12mm BWP ply covered with 12mm soft board padding and upholstery propylene fabric @ 80/mtr. Edges of soft board should have t.w. moulding with polished.	Sqmt	5		
	Note: Where pin up board is in a panelled area, the top of the pin up board should be flush with the panel, keeping the same level. The work should be completed as per specification, design & approval of the Architects.				
14	SUGGESTION BOX				
	Providing and fixing suggestion box made out of 19mm BWP ply and finished with 1.0mm thk laminate & inside to be synthetic enamel painted. A 1" high slit & small door with key and locking arrangement to be done for dropping & taking out the slips. The work to be completed as per design, direction & approval of the architect.	No	1		
15	PILLAR / WALL CLADDING				
	Providing & fixing in position column cladding consisting of 6mm BWP plywood, 1.0mm thk. steel laminate with salwood ribbing of 1 1/2" x 1" dimension. The pillar cladding will have 19mm BWP ply plank, 1.0mm designer laminate as shown in drawings. The item is to be completed in all respects as per design, direction & approval of the architect.	Sqmt	90		
16	FIXED GLAZING AT ENTRANCE				
	Providing and fixing in position full ht. single piece fixed glazing at entrance consist of 12mm toughened clear glass fitted with "DORMA" make 3nos. SS heavy section patch fittings from floor & wall each. The work is to be completed as per design, direction and approval of the architect.	Sqmt	5		
17	ANTI - STATIC PVC FLOORING				
	Providing and laying 2mm thk. anti - static PVC flooring in UPS/Server and strong room of approved colour on the existing floor with adhesive. The floor should be clean, smooth, level, dry and free from oil. The item to be completed in all respects as per design, direction and approval of the Architect.	Sqmt	10		

18	ACP PANELLING AT MAIN ENTRANCE				
	Providing and fixing wall panelling /facia of entrance including shutter cover by 4mm thk. ACP consisting of 1 1/2" x 1" aluminium box section (1.2mmthk) at maximum 2'-0"C/C both horizontally and vertically. To be fixed screwed on the existing walls.The frame work to be claded with Exterior grade 4.0mm ACP sheet (EXOTIC SILVER) of ALU DECOR make with aluminium foil thickness of 0.50 on both sides and 3.0mm thk. poly ethylene core of approved make and colour to withstand for atleast 15yrs for fading(warranty certificate from manufacturers is to be given for 15yrs against fading,chalking and delaminations etc.)				
	The joint should be finished with silicon based weatherproof sealant of Dow corning 789 make so as to render the panel waterproof.Necessary hardwares like clamp,anchoring bolts,nuts and other fastening materials are to be used of reputed make..The panel should be of PVDF paint coating of bank's approved colourand size. The work to be completed in all respect .	Sqmt	10		
19	DEMOLITION/CLEARING WORKS				
	Dismantling / Demolishing the following and carting away the debris from the site inclusive loading and unloading by truck at a approved location as per statutory rules and regulations.				
a	Existing low ht./ full ht. partly glazed & solid wooden partitions with door.	Sqmt	80		
b	Taking out of existing door including door frame	No	6		
c	Existing counters.	Rmt	30		
20	ROLLING SHUTTER HOOD COVER				
	Providing & fixing in position hood cover of rolling shutters fabricated out of 2"x2"sal/kapoor wood section cover with 12mm thk. BWP plywood. Hood cover will have necessary openable pallah at bottom, hardware incldg. locks,hinges &handles. The job to be completed as per approval of the Architect in all respect.	Sqmt	5.5		
21	8MM GLASS AT TABLE TOP				
	Providing and fixing in position 8mm thk glass at table top (only for ZM, DZM , AGM, CM & BM). Necessary wire mgr whole cutting to be provided & all four sides to be machine polised. The work to be completed in all respect as per design , direction and approval of Architect.	Sqmt	16		
22	MAIN PANEL ENCASEMENT				
	Providing & Fixing main panel encasement in position fabricated out of 19mm BWP ply with 1.0mm thk. Laminate for top, both sides & front. Encasement will be having powder coated alluminium louver & 6mm thk. Glass for seeing the indicator in both pallahs.The exposed surface of 19mm BWP ply will be finished with teak wood lipping & inside to be enamel painted . The item to be completed in all respect as per design , direction and approval of the Architects.	Sqmt	4		

23	SYNTHETIC DOOR MAT				
	Providing and fixing synthetic door mats of approved shade from Birla 3M(6mm thk).The work to be completed as per approval of the Architect.	Sqmt	2.5		
24	Providing and fixing of frosted film on glass.	Sqmt	15		
25	Providing & fixing of Aluminium powder coated louver. (3'-0" x 0'-6")	No	3		
26	BRASS PLAQUE WITH LETTERING				
	Providing & fixing in position brass plaque with lettering of different sizes , Bank's name, work timings & any other details deemed necessary by them. The item to be completed in all respect as per the direction of the Architects.	NO	1		
27	LESS:				
	BUYBACK of existing dismantled Partitions, Counters, Old tables, wooden storages etc. of the Bank which will not be reused & removing them from the Bank's premises.Tender will be rejected if the contractor does not quote lumpsum amount.	Job	-1		
	TOTAL - B				
	NOTE:ALL RATES ARE INCLUSIVE OF DISMANTLING NECESSARY EXISTING ITEMS , REMOVAL AND DISPOSAL FROM SITE TO THE MUNICIPAL DUMPING GROUND.				

BOQ OF CIVIL & INTERIOR FURNISHING WORKS FOR UCO BANK - L.L.R SARANI BRANCH & KOLKATA ZONAL OFFICE		
SUMMARY SHEET (ABSTARCT)		
A	CIVIL WORKS FOR BR. & ZO	
B	FURNISHING WORKS FOR BR. & ZO	
	TOTAL	
	LESS DISCOUNT IF ANY	
	SUB TOTAL	
	ADD GST @ 18%	
	GRAND TOTAL	

GST will be paid separately at applicable rate

(Signature of bidder with seal) _____

Name _____

Designation _____

Note: The Bank reserves the right, not to execute all items of work nor to execute the full quantity of items, as mentioned in schedule of quantities.

ANNEXURE - VIII

LIST OF APPROVED MATERIALS FOR CIVIL & FURNISHING WORK

<u>SN</u>	<u>ITEMS</u>	<u>APPROVED MAKE</u>
1	False Ceiling / Channels	India Gypsum/Saint Gobain India Pvt. Ltd.
1.a)	Grid Ceiling	Armstrong
2	Wood Frame Work / Wood Section : All Wood must be well seasoned, free from knots, other defects decay and defects due to handling and transportation. Wherever necessary, provide with anti – termite Treatment.	Malaysian Sal/ Kapoor
3	Wood Skirting / Molding / Lipping / Bidding	White Beach / White Cedar/CP teak
a)	Door frame :	Teak wood /Sal Wood
4	Wood Preservative :	STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint
5	Fire Retardant Paint	Industrial grads of Noble / Viper
6	BWP Ply & Block board (Pine) with IS:710 & IS:1659 mark	Green Optima G /Century Bond /Shatabdi Club Plus/ Austin Gold Ply
7	Flush Door	Green Optima G /Century Bond /Shatabdi Club Plus / Austin Gold Ply
8	Laminate (1.0mm-all vertical surface & 1.5mm thk.-all horizontal surface)	Sunmica/Aica (E-758/1758, 1756) / Euromica / Green lam /Merino / Century mica / Royal Touch
9	Door Closure (Heavy Duty)	Godrej / Archi / Sterling (DC 2000)
10	Floor Spring (Heavy Duty)	Godrej / Archi / Sterling (FS 3000)
11	Door Lock (Dead)	Godrej/ Hafele/ Hettich/ Kich/ Doorset/ 4C Acme (ML- REG- SS)
12	Door Handles ('H' Shape)	Godrej / Hafele /Hettich / Kich / Doorset / 4C Acme (PHG – HSS)
13	Drawer / Storage Handle (4" / 6")	Kich /Neki / Hassley/EGL (HMS –B – 9122 / 9123)
14	Drawer / Storage Lock (Multipurpose)	Ebco / Hafele /Hettich /Doorset /Godrej/Kombo (502)
15	Night latch	Godrej / 4C Acme (RL – MACHO – OS – SS)
16	Screws	GKW / Nettle fold
17	Hinges	CIEF
18	Sliding Telescopic Drawer Channel	Ebco / Kombo

19	Key Board Tray (Metal)	Ebco / Innofitt Systems (KD 510. M)
20	Telescopic CPU Stand (Metal)	Ebco / Innofitt Systems (CPU MST)
21	Cable Organizer	Ebco / Innofitt Systems (CM 63.C)
22	Adhesive	Fevicol SH / Fevimate TL
23	Aluminum Door Frame	Jindal
24	Soft Board	Jolly Board
25	Vertical Blinds	Mac / Annums / Window Fashion
26	Glass	Modi /Ashai / Saint Gobain
27.a	Wall Paints (Acrylic Emulsion)	Asain Paints -Solemn Yellow (7882)/ Berger-White Aura (3P0051)
27.b	Ceiling Paints (Acrylic Emulsion)	Briliant White of Asian Paints / Berger
28	Synthetic Enamel Paint	Asian Paints / Berger
29	PVC Flooring	Krishna Vinyl / Armstrong / LG
30	Texture Paint	Spectrum
31	Mirror	Modi /Ashai / Saint Gobain
32	European WC / Washbasin	Hindware /Parryware
33	Sanitary Fittings	Jaquar / Essco Delux
34	G.I. Pipe	Tata (Medium) / Jindal /Bansal
35	Cement	Ambuja/ Lafarge / ACC
36	Footmat	Birla 3M / Approved Equivalent
37	Vitrified Tiles	Naveen /Jhonson Marbonite (Armenia/Veneer) /Euro/ Bell (10205)
38	Rectified Ceramic Tiles	Johnson / Naveen/Kajaria/NITCO
39	Chairs	Godrej/Methodex/Monarch
40	ACP (Exterior grade/Interior grade)- 3mm & 4mm	Alu Décor/ Euro Bond/Alu Bond
41	Patch Fittings	DORMA/Ozone/Godrej
42	All other items not covered above	As per sample approved by Employer/Consultant